



San Joaquin County Employment Opportunity

Medical Examiner Investigator

Office of the Medical Examiner

About the position

The Medical Examiner Investigator is the journey-level class in this newly established series. Under direction from the Medical Examiner, the Investigator will perform investigative and administrative work relating to the cause, manner, and circumstances of death cases. An incumbent in this position will be responsible for routine and complex investigations and for coordinating with law enforcement agencies to coordinate investigation of death resulting from criminal acts. The Medical Examiner Investigator is not a sworn peace officer, however, they may appear as a witness in criminal and civil proceedings to testify to facts gathered during an investigation.

The ideal Candidate

An ideal Medical Examiner Investigator candidate will have working knowledge of Medical Examiner or Coroner's Office investigative practices including anatomy, physiology and medical terminology. They will also possess knowledge of rules of evidence and methods to preserve and safeguard evidence. Qualified candidates will have a combination of a bachelor's degree and experience in either medical or law enforcement investigations.

About the department

The San Joaquin County Office of the Medical Examiner is a newly created division within the Health Care Services Agency that is now among a select few counties in California that has a Medical Examiner's Officer separate from the Sheriff's Department. The Office is tasked with providing independent, objective and timely medical, investigative, administrative and custodial functions to determine the cause and manner of death through careful examination and significant evidence. The department is committed to excellence, professionalism, and integrity as we serve our community.

Recruitment Announcement
0320-RP5010-01

Equal Opportunity Employer

Human Resources
44 N. San Joaquin Street
Third Floor, Suite 330
Stockton, California 95202
Phone: (209) 468-3370

SAN JOAQUIN
—COUNTY—
Greatness grows here.

Make San Joaquin County your new home!

A land of beauty, recreation and natural riches-from the waters of the Delta to the vines of the wine, San Joaquin County has it all. San Joaquin County boasts seven cities and some of the finest opportunities in the state for boating, fishing, camping, history-gathering, or just plain fun in the sun. Each city, as well as the unincorporated county areas, offers a unique opportunity to enjoy natural California beauty and nature, or music, arts and culture. Whatever your interest, it can most likely be found in San Joaquin County.

Arts, Culture, and Recreation

The arts and culture provide a much-needed respite from everyday worries and the Haggin Museum, San Joaquin County Historical Museum, and Stockton Children's Museum are popular spots.

The Stockton Symphony, San Joaquin County Ballet, and Stockton Civic Theater provide important experiences for children and adults. The multi-cultural community offers a diversity of views and opinions in its art and culture, providing a wealth of knowledge about past and present on canvas and stage.

Over 75 languages are spoken within the region and there is richness in the blending of cultures and ways that creates an air of celebration about individual customs, foods and cultures.

San Joaquin County government provides nine community parks for boating, camping, and picnicking, swimming and organized sports. Annual family events include the Asparagus Festival, attended by thousands of fun-seekers from the County and beyond.

Individual cities and communities provide a host of other opportunities, from Lodi Lake Park and Nature Area to the Woodbridge Ecological Reserve. The County-owned and operated Micke Grove Park offers a zoo, rides and a historical museum to delight both children and adults. The San Joaquin Delta is one of the area's best kept secrets and offers some of the best boating in the state: more than 1,000 miles of waterways stretching from the Stockton Harbor to north of Sacramento and offering access to the San Francisco Bay.



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Education

From preschool to higher education, the County has it covered with an abundant array of public or private opportunities to learn and grow. The University of the Pacific, California State University, Stanislaus-Stockton Center, Humphreys College and Law School, National University, and the San Joaquin Delta Community College offer a wide variety of choices for educational opportunities. The County's 17 school districts provide families with a wide choice for children's educational development.



Agriculture

The county is one of the most agriculturally rich regions in California. Grapes are the leading commodity, with 98,000 bearing acres, much of that in wine grapes. Over 85 wineries within the Lodi Appellation offer opportunities for tasting and special events.

Almonds, walnuts, tomatoes and cherries round out the top crops, with an abundance of other produce. Weekly farmers markets throughout the county offer a cornucopia of fresh fruit and vegetables. Fruit stands and pick-your-own produce farms dot the countryside.

Housing

Housing is plentiful in San Joaquin County and is affordable when compared to other nearby areas.

Housing ranges from new developments to historic homes found mostly in central Stockton and downtown Lodi. San Joaquin County is a place where families can grow, learn, and experience the nature and beauty of the California landscape while benefiting from the unique opportunities - cultural, recreational, and educational - that the area provides.

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Typical Duties

This is the journey level class in the Medical Examiner Investigator series. Incumbents perform the routine and complex investigations under direct supervision.

- Receives reports of deaths from physicians and other medical workers, police, funeral directors, family or other persons concerning unattended or traumatic deaths. Using supervision and guidelines, determines if case is within legal jurisdiction of the Medical Examiner.
- In coordination with law enforcement, investigates death scenes for evidence relating to the cause and manner of death, including taking possession of and supervising the transportation of the body, securing and labeling evidence, and interviewing witnesses; takes death scene photographs.
- Confers with law enforcement agencies to coordinate investigation of death resulting from criminal acts; participates in death review conferences in cases of child, fetal, and elder death review cases.
- Verifies the identity of decedent, locates and personally notifies relatives of decedents, interviews the relatives for background information; advises them of Medical Examiner Office procedures.
- Takes inventory of decedent's property and coordinate property protection.
- Prepares reports of investigative findings; prepares death certificates, property forms, release forms, evidence inventories and related documents; reports findings to management and/or Chief Medical Examiner.
- Notifies Public Health Department, Cal OSHA, the District Attorney and law enforcement agencies or other agencies as required relating to the circumstances surrounding death.

Minimum Qualifications

Education: Possession of a Bachelor's Degree from an accredited college in Biology, Criminal Justice, Forensic Science, Mortuary Science or a related field.

Experience: One year of experience in a medical, nursing, or investigative field, Medical Examiner's Office or Coroner's Office, which must include working with deceased persons and/or their families, investigating, interviewing individuals, and preparing detailed written reports for law enforcement, medical, or other related agencies.

Substitution: Additional qualifying experience can substitute for the required education on a year for year basis.

License: Possession of a valid California driver's license.

Special Requirement: 1) Completion of an approved course of instruction in death investigation, such as California POST Coroner's Death Investigation course or equivalent, is required within one (1) year of appointment. 2) Completion of a POST certified PC 832 course is required within one (1) year of appointment. Failure to meet these requirements shall result in a release from employment.

Desirable Certification: Valid certification from American Board of Medicolegal Death Investigation (ABMDI) is desirable.



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Compensation and Benefits

Approximate Annual Base Salary:

\$73,133 - \$88,944

In addition to the base salary, the County offers an excellent benefits plan which includes a county contribution to health insurance, dental and vision insurance plans. Other benefits also offered by the County include:

- 10 days of vacation leave (15 days after 3 years, 20 days after 10 years, and 23 days after 20 years)
- 14 paid holidays per year
- 12 days sick leave annually with unlimited accumulation.
- 1937 Retirement Act plan with reciprocity with CALPERS.
- 125 Flex Spending Benefits Plan
- 457 Deferred Compensation Plan

This position is represented by SEIU Local 1021. For more information, please access the [County's benefits website](#).



Wellness

San Joaquin County is dedicated to providing its employees with a great benefit package and is interested in their overall well-being. Through our SJC Engage wellness program, San Joaquin County employees and eligible dependents are offered support in the way of various workshops, courses, and programs in areas such as Physical and Mental Wellness, Professional Wellness, and Financial Wellness. Employees also enjoy special employee pricing through Perks at Work.

For additional information regarding the wellness program, please click to visit the SJC Engage website:



Application and Selection

The competitive process includes submittal of a completed San Joaquin County Employment application and Supplemental Questionnaire. Resumes will not be accepted in lieu of a complete application package. If a formal exam process is utilized, qualified applicants will be invited to participate in an oral examination interview which may include a practical exercise. The top-scoring candidates will be referred to the department for a hiring interview. To apply, submit a completed application and supplemental questionnaire on or before the final filing date.

To apply, visit our [webpage](#) or scan this QR code with your smartphone's camera.



Final Filing Date: **March 31, 2020**

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